



# TE KURA O ŌHINETAHI | GOVERNORS BAY SCHOOL BOARD OF TRUSTEES HUI

## TE 17 HERE-TURI-KŌKĀ | AUGUST 2020

### STAFF ROOM, ŌHINETAHI

**NOTE:** [School Docs Policies and Procedures](#)

**Username:** governorsbay

**Password:** Jetty

Please review the policy before the meeting by clicking on the policy and then clicking the red 'Under Review' button on the right. You will be asked for your role (Board Member) and your name.

#### Karakia Timatanga (courtesy of CORE Education):

Unuhia te pō, te pō whiri mārama  
Tomokia te ao, te ao whatu tāngata  
Tātai ki runga, tātai ki raro, tātai aho rau  
Haumi e, hui e, tāiki e!  
*From confusion comes understanding  
From understanding comes unity  
We are interwoven, we are interconnected  
Together as one!*

#### Mihimihi

Kei ngā maunga whakahī, Kei ngā wai tuku kiri, Kei ngā mātāwaka o te motu, Ka nui te mihi.  
*To those who connect to the mountains, the rivers and oceans across the land. Hello and welcome to you.*

#### Attachments

- **Hui Minutes**
- [Purongorongo a Tumuaki](#) - Principal's Report
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Rebecca Baynes - Recording minutes

#### Items

#### Led by

#### Time

#### 1. Administration

- a. Present
- b. Apologies
- c. Visitors - Dave Stemmer

1.a. - 1.g.  
Chairperson

5 minutes

<ul style="list-style-type: none"> <li>d. Speaking rights <ul style="list-style-type: none"> <li>i. Rebecca Baynes - Finances <ul style="list-style-type: none"> <li>1. Motion: That Rebecca Baynes be given speaking rights in relation to Agenda Item 2.d. and 3.c.</li> </ul> </li> <li>ii. Dave Stemmer - Caretaker/Gardener <ul style="list-style-type: none"> <li>1. Motion: That David Stemmer be given speaking rights in relation to Agenda Item 3.d.</li> </ul> </li> </ul> </li> <li>e. Declaration of any Conflict of Interest</li> <li>f. Confirmation of previous hui Minutes - attached <ul style="list-style-type: none"> <li>1. Motion: The minutes of the BOT meeting held on 29 June 2020 be passed</li> </ul> </li> <li>g. Correspondence in <ul style="list-style-type: none"> <li>i. MOE Zoning Request</li> <li>ii. Ruth Stevens, application to move to 0.8</li> <li>iii. Email from parent regarding the gate</li> </ul> </li> </ul>		
<p><b>2. Decisions</b></p> <ul style="list-style-type: none"> <li>a. School response to COVID-19; Protocols for Level 2 and Level 3 <ul style="list-style-type: none"> <li>1. Motion: The above protocols and procedures have been reviewed and the Bot accepts that the proper steps and actions have been taken regarding the policy/procedures and they are up to date.</li> </ul> </li> <li>b. Policy Review <ul style="list-style-type: none"> <li>i. Learning Support (BOT, Staff, Parents)</li> <li>ii. Appointment Procedure (BOT)</li> <li>iii. Child Protection (BOT, Staff) <ul style="list-style-type: none"> <li>1. Motion: The above policies and procedures have been reviewed and the BoT accepts that proper steps and actions have been taken regarding the policy/ procedures and they are up to date.</li> </ul> </li> </ul> </li> <li>c. Policy Assurance <ul style="list-style-type: none"> <li>i. Appraisal of the Tumuaki</li> <li>ii. Physical Restraint</li> </ul> </li> </ul>	<p>2.a. - 2.c. Tumuaki</p> <p>2.d. Rebecca Baynes</p>	<p>20 mins</p>

<ul style="list-style-type: none"> <li>iii. Risk Management</li> <li>iv. Safety management system</li> <li>v. Surrender &amp; retention of property &amp; searches</li> <li>vi. International students</li> </ul> <p>1. Motion: The BoT accepts that proper steps and actions have been taken regarding the above policy/ procedures and they are up to date.</p> <p>d. Budget</p> <p>i.</p>		10 mns
<p><b>3. Discussions / Reports / Presentations</b></p> <ul style="list-style-type: none"> <li>a. Building Progress Report - Update on completion date</li> <li>b. Hui with Mātauraka Mahaanui re redevelopment projects, signage, curriculum</li> <li>c. Projects for School Investment Package with the outcome of setting up a building committee</li> <li>d. David Stemmer to give overview of role and product use</li> </ul> <p>IN COMMITTEE</p> <ul style="list-style-type: none"> <li>e. Student Progress and Achievement Report</li> <li>f. MoE school zoning and confirm next steps</li> <li>g. School Caretaker/Gardener roles and responsibilities</li> </ul>	<p>3.a. - 3.b. Tumuaki</p> <p>3.c. Rebecca Baynes</p> <p>3.d. Dave Stremmer</p> <p>3.e. - 3.g. Tumuaki</p>	<p>20 mins</p> <p>20 mins</p>
<p><b>4. Identify Agenda Items for next hui on Te 21 Mahuri   September 2020</b></p> <ul style="list-style-type: none"> <li>a. Monitoring Student Progress &amp; Achievement</li> <li>b. Consultation process with whānau Māori</li> <li>c. PTA Update</li> <li>d. Board Talk</li> </ul>	<p>4.a. - 4.c. Tumuaki</p> <p>4.d. Chairperson</p>	5 mins
<p><b>5. Administration</b></p> <ul style="list-style-type: none"> <li>a. Correspondence out</li> </ul>	5.a. Chairperson	5 mins
<p><b>6. Closure of Hui</b></p>	6.a. - 6.b.	5 mins

<p>a. Resolution for extension of time not normally exceeding 30 minutes if needed</p> <p>b. Preparation for next hui</p> <p>c. <b>Karakia Whakamutunga</b>  Kia hora te marino.  Kia whakapapa pounamu te moana.  Hei huarahi mā tatou i te rangi nei.  Aroha atu, aroha mai.  Tātou i a tātou katoa.  <i>May peace be widespread. May the sea be like greenstone; a pathway for all of us this day. Let us show respect for each other, for one another. Bind us all together.</i></p> <p>d. Hui Closed</p>	<p>Chairperson</p> <p>6.c. Tumuaki</p> <p>6.d. Chairperson</p>	
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